

The **Big6™** is a process that will guide you whenever you have a **problem to solve, decision to make or task to complete** that requires the use of information. For example, the **Big6™** will help you...

- o write a report about ... anything!
- o decide which movie to attend
- o complete your homework
- o complete project assignments

The **6 steps** in the **Big6™ Skills** process will help you organize and complete your project. Always start with **Step 1, Task Definition**. Follow the steps in order and return to a step if needed.

The **Big6™ Skills Approach to Information Problem-Solving**

1. Task Definition	4. Use Information
2. Information-Seeking Strategies	5. Synthesis
3. Location and Access	6. Evaluation

Step 1: TASK DEFINITION

Questions to guide you	Resources and strategies to help you
<ul style="list-style-type: none"> o What is my task? What does my teacher want me to do? o What is the problem I need to solve, or question I need to answer? o What do I already know about my question or problem. o What do I need to know to solve the problem or answer the question? 	<ul style="list-style-type: none"> o Use a graphic organizer to write down what you are supposed to do o Click Here to find a Graphic Organizer o Click Here for information on how to choose a research topic
<ul style="list-style-type: none"> o What types of information do I need? facts, opinions, pictures, primary sources? 	<ul style="list-style-type: none"> o Brainstorm--make a list of everything you need to finish your assignment

Step 2: INFORMATION-SEEKING STRATEGIES

Questions to guide you	Resources and strategies to help you
<ul style="list-style-type: none"> o What are all the possible sources for finding this information? 	<ul style="list-style-type: none"> o Use a Graphic Organizer and brainstorm; list all possible sources of information o Use the library--non-fiction books, reference books, maps, Destiny Online Catalog o Use the Internet
<ul style="list-style-type: none"> o Which of the possible sources are best for me to use? 	<ul style="list-style-type: none"> o Use the Index and Table of Contents in books o evaluate the Website--does it have accurate information about your topic o Use sources that answer your questions or help you solve your problem

Step 3: LOCATION and ACCESS

Questions to guide you	Resources and strategies to help you
<ul style="list-style-type: none"> o Where will I find these sources? o Who can help me find the sources? 	<ul style="list-style-type: none"> o classroom library o school library o public library o community (people) o Internet o your teachers and your librarian
<ul style="list-style-type: none"> o What do I need to use to access this information? 	<ul style="list-style-type: none"> o Destiny (Library Online Catalog) o Computer (Internet Browser and Search Engines) o The Library

Step 4: USE INFORMATION

Questions to guide you	Resources and strategies to help you
<ul style="list-style-type: none"> How will I record the information that I find? (take notes? draw pictures? use an audio or video recorder?) 	<ul style="list-style-type: none"> Use graphic organizers Use the "Research Citations and Notecards Template" in your Google Drive
<ul style="list-style-type: none"> What information in each source is useful? How will I give credit to my sources? (bibliography? notes at end of presentation?) 	<ul style="list-style-type: none"> Create notecards using Google Drive template Create "Works Cited" Page using Easy Bib

Step 5: SYNTHESIS

Questions to guide you	Resources and strategies to help you
<ul style="list-style-type: none"> How can I organize the information? 	<ul style="list-style-type: none"> Create an Outline Use Note Cards created in your template
<ul style="list-style-type: none"> How can I present the results? What product or Web Tool should I use? (written report, multimedia presentation, art project, poster) 	<ul style="list-style-type: none"> Student Product Possibilities (click here for some ideas) Use a Cool Web Tool: Look on the library page for great tools you can use for your presentation Multimedia (ask Mrs. Tatum for help)

Step 6: EVALUATION

Questions to guide you	Resources and strategies to help you
<ul style="list-style-type: none"> Did I complete the task? Did I do my best work? 	<ul style="list-style-type: none"> Complete Project Rubric provided by teacher Think about ways to improve your next project

[Big6 Project Organizer](#) (use this organizer to complete your research assignment)

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